

# BRITTANY TURNER

## PROFESSIONAL SUMMARY

- Results-driven Program and Project Manager with 20+ years of experience, delivering results across diverse sectors, including public, non-profit, and organized labor.
- Manage complex projects, enhancing organizational operations and driving growth, including 21% reduction in average implementation timeline, 13 million gross impressions tracked, and several successful campaigns and initiatives.
- Strong communicator with stellar interpersonal, writing, and editing skills and a demonstrated ability to liaise effectively at all levels, including the public, executives, public officials, donors, and Boards of Directors.
- Demonstrated commitment to empowerment and social change, building partnerships through equity and inclusion principles to advance social, economic, and racial justice priorities within an anti-racist/anti-oppression framework.

## CONTACT

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Texarkana, TX or Remote in US  
She/Her

## RECENT EXPERIENCE

- Owner | Signport 9/2018 - Present  
*Private Sector - Graphic Design and Printing Firm*
  - Established a successful printing, marketing, and graphic design company, meeting recurring needs of 25+ clients.
- Project Manager/Client Success Manager | 11/2019 - 8/2023  
AFS Logistics  
*Private Sector - Third Party Logistics Management*
  - Independently planned, executed, and closed multiple projects, including creation of an efficient implementation system integrating automation which resulted in a 21% reduction in the average timeline across 600+ client implementations and migrations.
- CAO | Cotton St Farms 1/2017 - 12/2019  
*Private Sector - Indoor Hydroponic Farm Start-Up*
  - Founding partner establishing and overseeing all aspects of operations, including marketing, communications, web design, e-commerce, policies and procedures, strategic planning, compliance, research, and grant writing.
- National Accounts Manager | Praeses 9/2017 - 11/2019  
*Private Sector - Contract Management and Reconciliation*
  - Oversaw telecommunications projects for 75+ correctional facilities across the US, housing over 92,000 incarcerated and detained people, managing end-to-end RFP process.
- Librarian | Caddo Parish School Board 6/2014 - 9/2017  
*Public Sector - K-5th School*
  - Provided engaging library, information, and media instruction to 750+ Pre-K through 5th grade Title I students, promoting literacy and a lifelong love for learning.
- Adjunct Professor | University of Alabama 5/2014 - 9/2016  
*Public Sector - Higher Education*
  - Created and delivered distance education course on Records and Information Management to 100+ graduate students.
- Records Manager | Shreve Memorial Library 11/2012 - 5/2014  
*Public Sector - County Library System*
  - Established and implemented extensive records management program across 22 library branches with 150+ employees serving 233k+ people.

SKILLS

- Program and Project Management
- Communications, including writing, editing, content creation, public speaking, advocacy, and political campaigns
- Organization, administration, and strategic planning
- Outreach and education
- Digital platforms and online systems
- Policy development and analysis
- Data management and research
- Compliance and governance
- Coalition building, collaboration, and relationship management

VOLUNTEER SERVICE

- **Mayoral Appointee**, Shreve Memorial Library Board of Directors (2020 - Present)
- **Coordinator/Board of Directors**, Sex Workers Outreach Project (2014 - Present)
- **Mayoral Appointee**, City of Shreveport Commission on Race and Diversity (2020)
- **Board of Directors**, Fuller Center for Housing of Northwest Louisiana (2018 - 2019)
- **Community Leader**, Louisiana Association of Non-Profit Organizations (2017)
- **Mayoral Appointee**, New Paltz Government Efficiency Community Advisory Committee (2010 - 2011)
- **Coordinator**, Dutchess and Ulster County Labor Relations Committees (2008 - 2009)
- **Steering Committee**, Working Families Party of the Hudson Valley (2008 - 2009)
- **Board Member**, Planned Parenthood of the Mid-Hudson Valley (2004 - 2009)

ADDITIONAL EXPERIENCE

Writer/Editor   Heliopolis	1/2016 - 12/2016
<i>Private Sector - Independent Local Media Publication</i>	
Transcriptionist   Wikimedia Foundation	1/2012 - 5/2016
<i>Non-Profit - Free Knowledge and Storytelling Projects</i>	
Co-Coodinator, Edwards for Governor   American Federation of Teachers	9/2015 - 11/2015
<i>Organized Labor - Teacher's Union Political Campaign</i>	
Project Coordinator   NYS Archives	3/2010 - 5/2011
<i>Public Sector - State Government Agency</i>	
Columnist   New Paltz Times	1/2008 - 5/2009
<i>Private Sector - Local Media Publication</i>	
Coordinator   Hudson Valley Area Labor Federation	1/2008 - 5/2009
<i>Organized Labor - Regional AFL-CIO Subsidiary</i>	
Candidate   New Paltz Town Board	11/2008
<i>Public Sector - Municipal Government Political Candidate</i>	
Village Clerk   Village of New Paltz	1/2007 - 10/2007
<i>Public Sector - Municipal Government</i>	
Special Projects Coordinator   Family Planning Advocates of NYS	1/2006 - 12/2006
<i>Non-Profit - Statewide Planned Parenthood Advocacy Organization</i>	
Co-Chief of Staff/Special Assistant   Mayor Jason West	1/2004 - 8/2004
<i>Public Sector - Elected Official</i>	
Organizer/National Outreach Liaison   March for Women's Lives	9/2003 - 1/2004
<i>Non-Profit - National Office Organizing March for Reproductive Justice</i>	

EDUCATION

<b>Master of Library and Information Studies</b>
Archives and Records Management
<i>University of Alabama</i>
<b>Master of Public Administration</b>
Public Affairs and Policy
<i>State University of New York: Albany</i>
<b>Bachelor of Arts</b>
Women's Studies and Black Studies
<i>State University of New York: New Paltz</i>